



EUROPEAN CHRISTIAN ACADEMY

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RESOLUTION
European Christian Academy Senate meeting
15.06.2022. No.1

ADMISSION REGULATIONS FOR FOREIGN STUDENTS at the European Christian Academy 2022/2023 academic year

1. GENERAL PROVISIONS

1.1. European Christian Academy (hereinafter – ECA) is an accredited private higher education institution and implements accredited study programs.

1.2. Foreign persons are admitted to ECA study programs in accordance with the Law on Education of the Republic of Latvia, the Law on Higher Education Institutions (Article 83) and other normative documents of the Republic of Latvia.

1.3. Applicants are admitted to the following **BACHELOR** study programs:

1.3.1. Academic Bachelor Study Program “Bible Art”

1.3.2. In 4 study years (full-time) graduates obtain a bachelor’s degree of humanities in arts:

1.3.3. Duration of studies: 4 years.

1.3.4. Start of studies: September 5, 2022.

1.3.5. Study financing: for a fee of 5000.00 EUR per study year.

1.3.6. Academic bachelor study program “Theology”

1.3.7. In 4 study years (full-time) graduates obtain a bachelor’s degree of humanities in theology and religion science:

1.3.8. Duration of studies: 4 years.

1.3.9. Start of studies: September 5, 2022

1.3.10. Study financing: for a fee of 3000.00 EUR per study year.

1.3.11. Professional bachelor study program “Caritative Social Work”

1.3.12. In 4 study years (full-time) graduates obtain a professional bachelor's degree in social work with a qualification – Caritative Social Worker:

1.3.13. Duration of studies: 4 years.

1.3.14. Start of studies: September 5, 2022

1.3.15. Study financing: for a fee of 3000.00 EUR per study year.

1.4. Applicants are admitted to the following **MASTER** study programs:

1.4.1. Academic Master Study Program “Bible Art”

1.4.2. In 4 study years (full-time) graduates obtain a master’s degree of humanities in arts:

1.4.3. Duration of studies: 2 years.

1.4.4. Start of studies: October 3, 2022.

1.4.5. Study financing: for a fee of 5500.00 EUR per study year.

1.4.6. Academic Master study program “Theology”

1.4.7. In 2 study years (full-time) graduates obtain a master's degree of humanities in theology and religion science:

1.4.8. Duration of studies: 2 years.

1.4.9. Start of studies: October 3, 2022.

1.4.10. Study financing: for a fee of 3500.00 EUR per study year.

1.4.11. Professional Master study program "Caritative Social Work"

1.4.12. In 2 study years (full-time) graduates obtain a professional master's degree in Caritative Social Work:

1.4.13. Duration of studies: 2 years.

1.4.14. Start of studies: October 3, 2022.

1.4.15. Study financing: for a fee of 3500.00 EUR per study year.

1.4.16. Professional Master study program "Social Entrepreneurship Management"

1.4.17. In 2 study years (full-time) graduates obtain a professional master's degree in social entrepreneurship management:

1.4.18. Duration of studies: 2 years.

1.4.19. Start of studies: October 3, 2022.

1.4.20. Study financing: for a fee of 3500.00 EUR per study year.

1.4.21. Professional Master study program "Supervision"

1.4.22. In 2 study years (full-time) graduates obtain a professional master's degree in social work with qualification – supervisor/consultant:

1.4.23. Duration of studies: 2 years.

1.4.24. Start of studies: October 3, 2022.

1.4.25. Study financing: for a fee of 3500.00 EUR per study year.

2. ADMISSION REQUIREMENTS AND DOCUMENTS TO BE SUBMITTED

2.1. Requirements for starting the study program:

- age: from 18 years;
- secondary education;
- *adequate knowledge of Latvian or English (a document certifying English language proficiency issued by an international testing institution (ILTS, TOEFL, CEFR) during the last five years, which certifies a foreigner's English language proficiency at least at B2 level) must be submitted;*
- Online video interview.

2.2. Foreigners can apply for studies in person, electronically (when sending documents electronically, the original documents must be presented upon arrival at ECA) or by post, submitting the following **documents**:

- 1) application form;
- 2) motivation letter;
- 3) certified copies of the diploma of secondary education and a transcript of records translated into English or Latvian, if the original is not in any of these languages (*non-EU citizens must have the documents certified by the Consular Department of the Ministry of Foreign Affairs of the country of origin (apostille)*);
- 4) 2 photos 3x4 cm (*photo do not need to be sent electronically*);
- 5) a copy of the ID card (for EU and EEA citizens) or passport (for non-EU citizens; all filled pages);
- 6) *a copy of a certificate certifying knowledge of Latvian or English (the document shall not be attached if: a) secondary education has been obtained in English; (b) the evidence of formal qualifications of foreigner who has completed upper secondary education in EU / EEA country includes an assessment of English language proficiency attesting to at least level B2 in the Common European Framework of Reference for Languages)*;
- 7) *a statement from the Academic Information Center (AIC) regarding the recognition of*

the qualification obtained abroad in Latvia;

8) confirmation of the registration fee (120.00 EUR) (*confirmation with the applicant's name and date of payment*) (The registration fee is a one-time payment that starts the admission process in ECA and is not refunded);

9) certificates or diplomas for further education in the relevant field of study (may be added additionally).

2.3. 2.3. Documents **accepted** until: 31.05.2021. (Autumn semester); 01.10.2021 (Spring semester). Closing of enrolment competition: June 30 (2021); November 1 (2021).

3. BASIC PRINCIPLES OF ADMISSION

3.1. Foreigners are admitted to studies in an open and equal document competition.

3.2. The document is evaluated in the competition:

- the information provided in the application, attached documents and interview,
- the average evaluation of the educational document (mark / score).

3.3. If the submitted documents meet the admission requirements and the application is approved, the applicant receives a Conditional Acceptance Letter, which starts the application process for studies at the academy.

3.4. 3.4. Mutual rights and obligations of the Applicant and ECA in the admission process:

3.4.1. Obligations of ECA before admission:

- To publish the admission regulations, ECA Internal Regulations, as well as to ensure the availability of information to the applicants;
- Prepare all necessary documents and handouts for successful admission;
- Prepare a call for a residence permit / visa at the Office of Citizenship and Migration.
- **To approve the Admission Commission by the order of the ECA Rector.**

3.4.2. Right of ECA:

- Require the applicant to comply with the admission regulations, **as well as the ECA Internal Regulations;**
- If the applicant does not sign a study contract within the time period specified by the Admission Commission without a justifiable reason and without notifying ECA, then he / she is excluded from the competition;
- To perform selection of applicants in the chosen study program;
- Refuse registration in study programs in which the minimum number of students (5) for starting studies has not been reached;
- If necessary, determine additional admission to study programs.

3.4.3. Applicant's obligations in the admission process:

- To get acquainted with and follow the admission rules **and ECA Internal Regulations;**
- When applying for studies, present or submit all the documents specified in the admission regulations;
- To timely arrange a residence permit / visa in Latvia regarding studies (if necessary);
- Timely settlement of all financial obligations with ECA (*the applicant pays the registration fee at the beginning of the admission process; the student pays the first year's tuition fee in full before the beginning of the study year*)

3.4.4. Applicant's rights in the admission process:

- Receive information on all issues related to admission;
- Submit the documents in person upon arrival or by authorized another person who presents a notarized proxy and his / her passport / ID card, or electronically or by post;
- In accordance with the procedures specified in the Administrative Procedure Law, the applicant has the right to request the decision of refusing to matriculate this person in written form.

3.5. The results of the admission shall be announced within three working days from the date of the decision of the Admission Commission.

3.6. All applicants who pass the competition sign a study agreement with the ECA within the term set by the Admission Commission.

3.7. The student timely obtains a residence permit / visa in Latvia regarding studies.

3.8. Upon concluding a study agreement on studies at the expense of natural or legal

persons, the student transfers the tuition fee to the current account of ECA within the terms specified in the study agreement.

3.9. Admission to studies is closed when the applicant has received a residence permit / visa in Latvia regarding studies. Applicants are matriculated in studies in the program, if a study agreement has been signed and the tuition fee for the first year of studies has been paid when they come to study at ECA.

4. INFORMATION

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